

**Notes of a Meeting of the Assembly Hall Working Group  
held on Thursday 21st March 2019**

Present:

Geoff Mitcham; Terri Welch; Adrienne Westbrook; Richard Wiltshire; Linda Roberts; Tim Cross.

**1. Apologies**

Apologies for absence were received from Mike Sankey

**2. Minutes of Previous Meeting**

The notes from the previous meeting on 21<sup>st</sup> February 2019 were passed as being accurate.

From the notes:

Item 8 Any Other Business: TX brought the group up to date with regards an insurance claim being brought upon the Assembly Hall.

Luncheon Provision: TX gave an update on how well the lunch club had been performing.

The exercise classes: Continuing to be successful.

**3. Financial Overview**

TX presented the latest income and expenditure report. The working group discussed the figures but there were no issues raised.

TX brought the financial report to the groups' attention highlighting that he was chasing debts older than Jan 31<sup>st</sup> 2019

**4. Recent Events Review**

**5. Forthcoming Live Events and Financial Exposure**

**6. Cinema Update**

No films have been screened since the last meeting. Films coming up include Stan & Ollie, The Favourite, Green Book and How To Train Your Dragon.

**7. Councillor Suggestions**

All suggestions made by councillors were incorporated into the general notes during the meeting.

**8. Any Other Business**

TX asked the group if they wished to continue with the apprentice position in the Assembly Hall and it was agreed that the programme had been very successful and that it should continue.

TX raised his concerns regarding the hall floor and that it was becoming increasingly difficult to maintain due to the build up of wax and the increased traffic from the exercise classes. Action: TX to get three quotes for the floor to be sanded and sealed.

**9. Date of Next Meeting**

Thursday 18<sup>th</sup> April 2019 at 5pm